

EMC APPLICATION MIGRATION SERVICE FOR IBM LOTUS NOTES

EMC helps businesses reduce cost and disruption during migration

ESSENTIALS

- Transition in a manner that represents the highest potential for significant cost reduction and minimization of business disruption
- Leverage EMC NoteSwitch methodology and migration tools to mitigate risk and execute in a cost-effective manner across the full lifecycle of technology platform change
- Combine technology, people, and organizational focus to ensure proper attention to governance, adoption strategy, planning, and change management

Organizations large and small often manage multiple technology platforms to keep employees connected and collaborating, so they end up supporting competing technologies within their technology environment. Many organizations make a strategic effort to rationalize their technology platforms reduce cost and complexity.

Many have invested in IBM Lotus Notes and IBM Lotus Domino as technology platforms for messaging, collaboration, and applications. The proliferation of services, applications, and business processes built on the Lotus platform frequently results in IBM Lotus Notes becoming deeply ingrained. However, this broad usage can also lead to complexity and a lack of effective governance. Organizations that recognize a need for change from IBM Lotus to alternate technologies often don't know where to begin. The platform transition is complex and requires expertise, experience, tools, planning, training, and methodology to be successful.

EMC APPLICATION MIGRATION SERVICE FOR IBM LOTUS NOTES

This service helps businesses transition in a manner that represents the highest potential for significant cost reduction and minimization of business disruption. EMC® Consulting professionals leverage EMC NoteSwitch methodology and migration tools to mitigate risk and execute in a cost-effective manner across the full lifecycle of technology platform change. This approach combines technology, people, and organizational focus to ensure proper attention to governance, adoption strategy, planning, and change management during the execution process.

ASSESSMENT: UNDERSTANDING WHAT EXISTS

IBM Lotus Notes application technologies typically run broadly into far reaching corners of the business and become deeply ingrained into business processes. A true understanding of what exists, both from a technology and business perspective, is a fundamental first step on the path to change. To begin, EMC Consulting uses automated tools to scan for Notes applications. All Notes applications are further analyzed and categorized based on complexity, design, business criticality, use, and application type. Applications tightly coupled with messaging and integrated systems are identified and evaluated.

RATIONALIZATION: IDENTIFY WHAT TO MIGRATE

The rationalization effort identifies migration triage rules, consolidation, and sun-setting or retirement strategies for the Notes applications. After truly identifying what exists and what should be migrated, EMC creates a recommended list of applications to migrate to the new technology platform with an estimated cost. Often this step includes user surveys, interviews, and attention to governance and user adoption.

Finally, EMC prepares a migration roadmap to further direct and drive the migration process. The roadmap identifies the key activities that will be executed in the execution phase.

EXECUTION: MIGRATE AND MINIMIZE BUSINESS DISRUPTION

Depending on scope, EMC often will establish a migration office to manage migration, change management, communications, and user-adoption components of the overall initiative. The migration office creates work streams for each of the key activities identified in the roadmap. These work streams are executed on a rolling basis, in parallel and in overlap, based on the bounds of time, budget, and organization. The migration office will engage organization resources, EMC onshore resources, and EMC offshore resources to complete the work streams.

One of the first work streams is to create the migration schedule from the selected list of applications to migrate. The migration office works with the application owners to schedule the migrations to minimize the disruption to the business. A second work stream implements a cohesive coexistence strategy during the transition that will also minimize business disruption. Another work stream will ensure that proper governance is in place and implemented for the new target platform.

EMC understands that users become accustomed (for good or bad) to a familiar interface, feature set, and points of interaction. The transition imposes significant change to users and the business environment. Additional work streams will manage user-adoption and reduce business disruption by implementing training and early proofs of concepts on the new platform.

The migration office will also work with the organization to actively retire Notes applications. Shutting down the Lotus Notes platform is often the final step in reducing costs.

SUMMARY OF BENEFITS

Transitioning from IBM Lotus Notes applications to a new Microsoft technology reduces costs and complexity and enables companies to take better advantage of their existing Microsoft technology investments.

The EMC NoteSwitch methodology and migration tools, combined with our onshore/offshore consultants, execution methodology, and migration office, assure migration success regardless of scope.

EMC Consulting brings a team of expert consultants with proven performance delivering enterprise-level platform migrations and subject matter expertise ranging from directory services and messaging infrastructure to application development. Our consultants are Microsoft Certified professionals who have performed migrations for hundreds of clients.

EMC CONSULTING

As part of EMC Corporation, the world's leading developer and provider of information infrastructure technology and solutions, EMC Consulting provides strategic guidance and technology expertise to help organizations exploit information to its maximum potential. With worldwide expertise across organizations' businesses, applications, and infrastructures, as well as deep industry understanding, EMC Consulting guides and delivers revolutionary thinking to help clients realize their ambitions in an information economy. EMC Consulting drives execution for its clients, including more than half of the Global Fortune 500 companies, to transform information into actionable strategies and tangible business results.

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